



தொழிலாளர் அரசு காப்பீட்டுக் கழகம்
தொழில் மற்றும் வேலைவாய்ப்பு அமைச்சகம்
कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour and Employment, Govt. of India)



सत्यमेव जयते

தொ.அ.கா.க. மருத்துவக் கல்லூரி மற்றும் மருத்துவமனை
க.ர.வீ.நி. சிகிச்சா மகாவித்யாலய என் அஸ்ப்தால
E.S.I.C. MEDICAL COLLEGE AND HOSPITAL
அசோக் பில்லர் சாலை, கே. கே. நகர் சென்னை -600 078
अशोक पिल्लर मार्ग, के.के. नगर, चेन्नई- 600 078
ASHOK PILLAR ROAD, K.K. NAGAR, CHENNAI- 600 078
Phone: 044- 24748959 Email: deanmc-kkn.tn@esic.nic.in
Website: www.esic.nic.in/ www.esic.in

GENERAL INSTRUCTIONS FOR THE STUDENTS WHO ARE TAKING ADMISSION IN MBBS COURSE FOR THE ACADEMIC YEAR 2024-25.

1. Students must report at Admission Hall, 3rd Floor, Admin Block (College Building), ESIC Medical College & Hospital, K. K. Nagar, Chennai 78 for MBBS admission on or before date indicated on their selection/allotment letter issued by MCC/State Selection Committee, DME (AIQ/State/ESIC Ward of IP Quota) between 9:15 AM and 10:30 AM and collect the 'Admission Token' from the Registration counter. After 10:30 AM tokens will not be issued. If any student fails to report before last date indicated in their allotment letter, his / her admission will stand cancelled and the same will be intimated to concerned authorities.
2. One of the parent / guardian must accompany student at the time of admission or when surrendering of seat is done as some documents are to be signed by them. All candidates & Parents are requested to make their own arrangements for Lunch and stay (if Outstation).
3. Only The Candidates of Other State Board (except CBSE/ICSE/TN State Board) are required to submit Migration Certificate and Eligibility Certificate during Admission. Candidates are advised to get Eligibility Certificate from The Tamil Nadu Dr. M.G.R. Medical University, Chennai, through online link provided as below, <https://cms2.tnmgrmuexam.ac.in/#/EligibilityCertificateOnlineApplication>.
4. The admission offered to a candidate will be only provisional. DME, NMC, MCC & The Tamil Nadu Dr. M.G.R. Medical University, Chennai are final authorities for approval.
5. The candidate must submit the original certificates mentioned in the Admission prospectus (available in ESIC website (<https://mcchennai.esic.gov.in/medical-prospectus/UG>)) along with its self-attested photocopies. The original Certificates and its self-attested photocopies must be produced in the prescribed sequence (**Annexure-1**).
6. CD/DVD (should be covered & named)) containing soft copies of all Original Certificates / Documents (100-200 KB in PDF) in **colour scan**. Folder containing the scan copy of certificates should be named without spelling error.
7. Candidates Must Provide One good quality Plastic Folder (legal size) to keep their Original Documents.
8. Candidates are advised to fill the required Information in all the fields, in the given google form link/QR code.

- a) For uploading of candidate's Passport Size Photo, it should be in plain white or half white or blue background & less than 200 Kb with resolution 600 Pixel (only in .jpeg/.jpg/.png format). **Uploaded Photo should be in professional attire. Photos with school uniforms are strictly not allowed.**
 - b) For uploading of candidate's signature, it should be in Black ink with white background and less than 20 Kb with resolution 266 Pixel (only in .jpeg/.jpg/.png format).
 - c) Candidates should provide their own Bank Account details / Joint Account Details may also be provided.
9. In case of AIQ/State/ESIC Ward of IP-NEET seats- seat surrender procedures will be duly followed.
 10. Each candidate must submit the UG MBBS Service Bond, which is to be signed in front of College authorities. (To be executed on Rs. 100/- Stamp Paper with duly notarized). Bond Format (**Annexure- 4**) & Sample Bond (**Annexure- 5**) are enclosed. **Bond contents should be page precise (in 3 pages)**. Name & Address of bounden (student) & surety (preferably parent/blood relatives) in the bond should match with Aadhar card details. Further, Student Name & DOB in their Aadhar Card should be match with details in their certificate (SSLC/HSC/TC).
 11. Kindly generate the online seat surrender receipt and contact the Academic Section, 3rd Floor, College Building, ESIC Medical College & PGIMSR, K. K. Nagar, Chennai -78 after seat surrendering if any.
 12. **Name & DOB of the candidate in Aadhar card should match with details in their SSLC/HSC/TC. In case of mismatch, students are advised to make necessary correction including updating of individual mobile number from any E-service centers (E-sevai Maiyyam).**
 13. Student must open the savings bank Account in their name and should submit photocopy of its first page containing the IFSC Code and Account number. **Candidate's Bank Account should be in 'Active Status with Aadhar Seeded'.**
 14. All Electronic certificates submitted by the candidates should be e-verified with tick mark.
 15. If any certificates submitted by the candidates are issued in their local language, their English version must be submitted during the Admission.
 16. Kindly note down the EMIS number (not applicable for students from ICSE Board/ Open School) provided by the School Administration (Available in SSLC or HSC or TC). If EMIS number not printed in their school certificate, kindly get it from the last studied School Administration.
 17. Proof of online declaration (during Admission) on anti-ragging policy (at www.antiragging.in) should be submitted.
 18. Any Admission related query, students may contact Academics Branch at 044-24744954 during office hours.

Checklist of Mandatory documents to be submitted during Admission

UNDER GRADUATE COURSE: - (All digital certificates should be a signature verified)

1. Allotment Order (All India / State / ESIC-IP Quota)
2. NEET Examination Hall Ticket
3. NEET Examination Mark sheet/Rank letter/Score card
4. Transfer Certificate & Birth Certificate, if Date of Birth not available in TC.
5. SSC/10th Std mark sheet
6. Higher Secondary Certificate (+1&+2)/ CBSC Pass Certificate & +2 mark sheet/
AISCE pass certificate & +2 mark sheet
7. Community Certificate - both Central and State Government Format
8. Income Certificate (Mandated by Affiliated University)
9. Migration Certificate (Candidates of Other State Board (except CBSE/ICSE/TN State Board))
10. Eligibility Certificate (Candidates of Other State Board (except CBSE/ICSE/TN State Board))
11. Nativity Certificate
(as per TN Government State MBBS Counseling Prospectus – Govt. Quota)
12. Certificate on administration of Hepatitis B Vaccination.
13. Students passport size photograph 8 copies, white background with professional attire.
14. Copies of ID proof and Address Proof of Bounden and surety who signing the bond.
Originals to be shown at the time of signing the bond.
15. Printed bond in hundred rupees (Rs.100/-) stamp paper
(bond to be signed in front of college authorities)
16. Original and copy of Aadhar card of student & Parents and surety signing the bond.
17. Copies of 2 sets of all the original certificates including allotment order
18. DD / Original Receipt of Payment of fees through SB collect
19. Filled in affidavits for IP Quota female candidate
20. IP (Pehchan) card original/copy for IP Quota
21. Ward of IP Certificate for IP quota (original and copy)
22. CD/ Pen drive contains the soft copy of all the above mentioned certificates in original
(color scan pdf format) back to back, if applicable, along with recent Passport Size Photo
with name (100-200 KB), Signature (10 to 20 KB).
23. Plastic Folder to keep all original certificates
24. Candidate's Bank Passbook Copy (1st page with photo attested by Bank Manager).
Candidate's Bank Account should be in 'Active Status with Aadhar Seeded'.
25. Updated Aadhar (Candidate's Name & DOB in Aadhar card should match with details in
their SSLC/HSC/TC & recent Mobile number to be updated in Aadhar)

*If any certificates issued in local language, its English version should be produced by the students.

ESIC FEE STRUCTURE

For MBBS Students:-

| | |
|-------------------------|---|
| Tuition Fee | Rs. 24,000/- per year for wards of Insured Persons. Rs.1,00,000/- per year for others (State Quota and All India Quota candidates) |
| University fee | Actual as per University |
| College Caution Deposit | Rs. 5,000/- (per annum) (Refundable) |
| Hostel charges | Rs.10,000/- (per annum - Subject to revision) |
| Hostel Caution Deposit | Rs.10,000/- (Refundable) |
| Mess charges | As per actuals |

Note: As the MBBS Course is 4½ years Course, the tuition fee to be charged for the final year will be half of the Annual Tuition Fee.

- THROUGH SB COLLECT under “OTHER PAYMENTS” category. Amount should be consolidated sum of both Tuition Fees and College Caution Deposit. Steps for Online Fee Payment through SB Collect Portal is enclosed with this prospectus as Annexure - 4
- Fees should be paid by Demand Draft in favor of “ESI FUND A/CNO.1” payable at Chennai. (Two Separate Demand Drafts should be drawn for Tuition Fees & College Caution Deposit)
- GST 18% wherever applicable

The various fee given in the preceding paragraphs are provisional and may be revised as per directions issued by ESIC Headquarters and as per Affiliating University The T.N. Dr.M.G.R. Medical University.

STEPS FOR ONLINE FEE PAYMENT THROUGH SB COLLECT PORTAL:

1. A) Visit URL <https://www.onlinesbi.sbi/sbcollect/payment/listinstitution.htm> Read & Accept the terms and conditions to proceed for payment (OR) Visit <https://www.onlinesbi.sbi/sbcollect/icollecthome.htm> - scroll down & and click on 'Educational Institution' in the Select Category.
2. Select **"ESIC MEDICAL COLLEGE & PGIMSR, TAMILNADU"** in the *Educational Institution Name* and Submit to select category.
3. Select *Payment Category* as **"OTHER PAYMENTS"** and enter the required details to complete the payment. Select *COURSE TYPE* as **"UG"** Enter *PURPOSE OF PAYMENT* as **"UG Tuition Fees AY 2023-24"**. (Amount should be consolidated sum of fees i.e. Tuition Fees, College Caution Deposit, Hostel Caution Deposit (if applicable) and Hostel Fee (if applicable))
4. In respect of First Year MBBS Students admitted during the Academic Year 2023-24, the concerned students are directed to enter their NEET Roll No. in the field of University Registration No.
5. Payment may be made as per students' convenient payment options provided (Transaction / Service Charges applicable as per Bank Norms).
6. Generated e-Receipt should be saved at the student's end for reference and Hard copy should be submitted during admission.

Bond value: Rs. 100/-

e-stamp/bond; 1st Party: Student Name

2nd Party: ESIC Medical College & PGIMSR, Chennai

FORMAT OF BOND

(FOR UG –MEDICAL STUDENT in ESIC Colleges)

**(To be executed on Stamp Paper of value as applicable under Stamp Duty Act.
Duly Notarized)**

KNOW ALL MEN BY THESE PRESENTS THAT We (1)
(Mr./Mrs./Ms.) _____ (herein-after called the Bounden) son/daughter/wife
of _____ residing at _____ (Residential
Address.....) and (2) Shri /Smt. (hereinafter called 'the
Surety/Sureties) son/daughter/wife of residing at (Here enter address) do hereby bind ourselves and each of
us & our respective heirs, executors & administrators jointly and severally to pay to the Employees' State
Insurance Corporation (hereinafter referred to as 'the Corporations on demand the total amount of Rs 5,00,000
(Rupees Five Lakh only) with interest @ 12⁰/o towards failure to fulfill the obligation/ for violation of the
condition here-in- after mentioned. The bounden and sureties shall have option to (i). furnish Bank
Guarantee ** amounting to Rs. 5,00,000/- (Rupees Five lakh only) 1 month before completion of
internship, for a period of 14 months in favour of the Dean of the ESIC Institution in lieu of the amount,
and original documents of the student would be retained by the Corporation pending the submission of
Bank Guarantee; OR (ii) not furnish Bank Guarantee, as above, when original documents would be
retained by ESIC till Bond conditions are met with, i.e. completion of service under bond or payment
in lieu.

The total obligation amount would not exceed Rs.5 lakhs (Rupees five lakhs) at any stage.

Signed this Day ofin the year. by the bounden

(Mr./Mrs./Ms.)..... and Surety/Sureties Shri / Smt.....

Signature

In the presence of Witness*:

1. Signature
(Name & Address with official seal)

1. Signature of BOUNDEN
(Name & Address**; Photo ID No.)

2. Signature
(Name & Address)

2. Signature of SURETY/SURETIES
(Name & Address**; Photo ID No.)

**The provision of Bank Guarantee is subject to final outcome in various Writ Petitions
pending in the Hon'ble High Courts.

WHEREAS the Bounden (Mr./Mrs./Ms.) has been selected to undergo UG-MBBS. (here enter the name of the course of study) on the basis of merit Central/State/Stake Holder in ESIC Medical Education Institution (Name of the Institution) _____ for a period of _____(duration of course).

AND WHEREAS the Corporation have agreed to incur the expenses on condition that after successful completion of the course of study the bounden shall serve any of the institution, of the Corporation or of ESI Scheme of the State Government, as the case may be, for a period of **One year** anywhere in India and also subject to the terms and conditions hereinafter appearing and the bounden and the surety/sureties have agreed to the same.

NOW the condition of the above written obligation is that in the event the Bounden discontinues the study or after completion of the MBBS Course of study to which he/she was selected, fails to serve the Corporation for period of one year, the Corporation shall have the right to invoke the bank Guarantee so furnished by the Bounden and sureties.

The bond is legally binding on the bounden and the sureties. The above written obligation shall be void and of no effect in event of invocation of Bank Guarantee **or payment in lieu**; otherwise this shall remain in full force and effect.

PROVIDED further that the bounden and the surety/sureties do hereby agree that all sums found due to the Corporation under or by virtue of this bond shall be recovered jointly and severally from them and their properties movable and immovable as if such dues were arrears of land revenue under the provisions of the Revenue Recovery Act for the time being in force or in such other manner as the Corporation may deem fit.

PROVIDED further that during the tenure of study the Bounden shall be paid stipend in the internship year as per guidelines of Ministry of Health & Family Welfare, GoI, or as decided by the Corporation from time to time.

Signed this..... Day ofin the year. by the bounden (Mr.Mrs./Ms.).....
and Surety/Sureties Shri / Smt.....

Signature

In the presence of Witness*:

- | | |
|---|---|
| 1. Signature (Name & Address with official seal) | 1. Signature of BOUNDEN (Name & Address**; Photo ID No.) |
| 2. Signature (Name & Address) | 2. Signature of SURETY/SURETIES (Name & Address**; Photo ID No.) |

Provided further that it is not necessary for the Corporation to sue the bond holder before taking action on the surety/sureties, under this bond and the liabilities of the surety/sureties is Co-extensive with that of the Bounden and shall not be affected by the Corporation giving time or any other indigence to the bounden or by the Corporation varying of the terms and conditions herein contained,

Signed this..... Day ofin the year. by the bounden (Mr./Mrs./Ms.)..... and Surety/Sureties Shri / Smt.....

Signature

In the presence of Witness*:

1. Signature
(Name & Address with official seal)

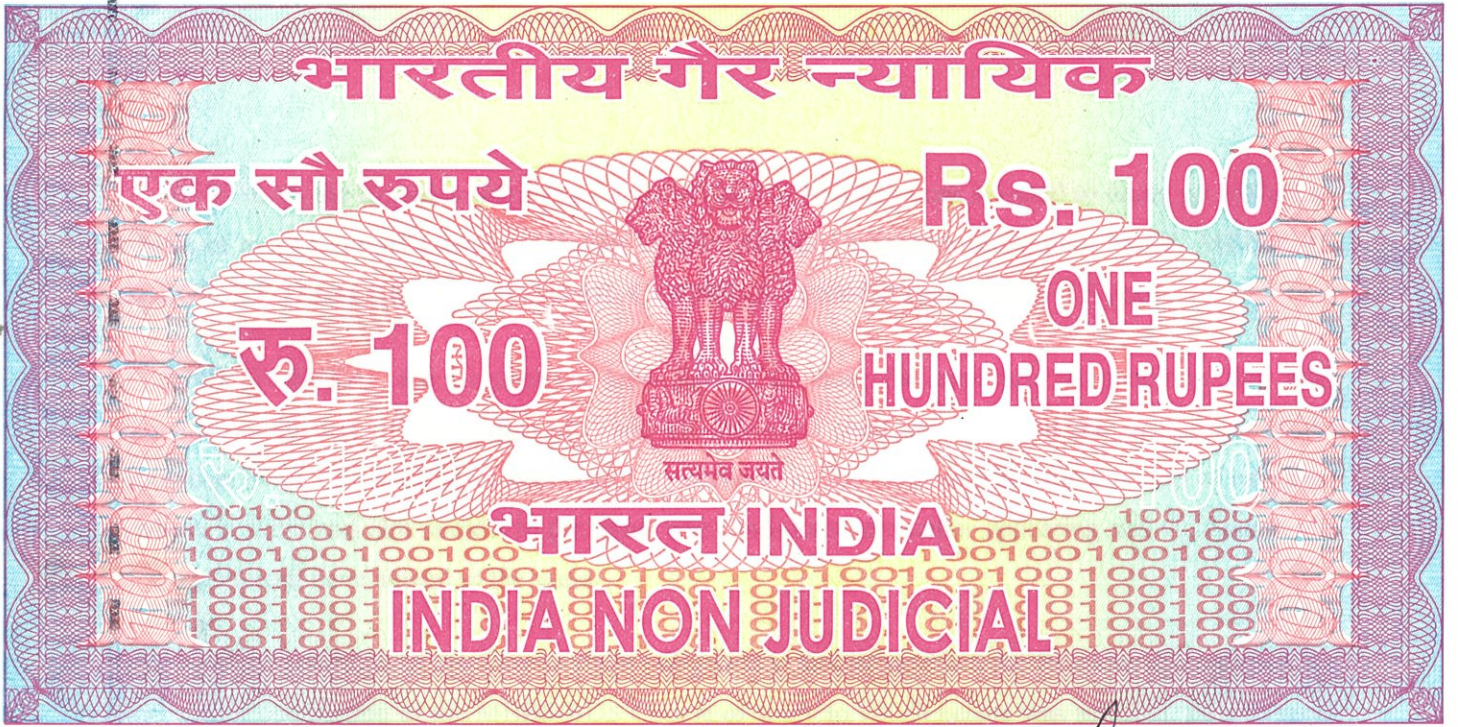
1. Signature of BOUNDEN
(Name & Address**, Photo ID No.)

2. Signature
(Name & Address)

2. Signature of SURETY/SURETIES
(Name & Address**, Photo ID No.)

*Dean/Administrative Officer of ESIC Medical Education Institution will sign as witness.

**Proof of Residential Address of Bounden and Surety/Sureties is to be obtained.



தமிழ்நாடு தமில்நாடு TAMILNADU

CS [REDACTED]

STAMP VENDOR
LICENCE NO: 1481/94,
MADLEY ROAD,
CHENNAI-17

KNOW ALL MEN BY THESE PRESENTS THAT We (1) (Mr./Mrs./Ms.) [REDACTED] (herein after called the bounden), daughter of (Mr./Mrs./Ms.) Mr. [REDACTED] residing at [REDACTED] in Kottur, Chennai - 600 [REDACTED] (herein after called the Bounden) and (2) (Mr./Mrs./Ms.) Mr. [REDACTED] (herein after called 'the surety') son of Mr. [REDACTED] residing at [REDACTED], Chennai - 600 [REDACTED] do hereby bind ourselves and each of us & our respective heirs, executors & administrators jointly and severally to pay to the Employees' State Insurance Corporation (hereinafter referred to as 'the Corporation') on demand the total amount of Rs 5,00,000 (Rupees Five Lakh only) with interest @ 12% towards failure to fulfill the obligation/ for violation of the condition herein-after mentioned. The bounden and sureties shall have the option to (i) furnish Bank Guarantee** amounting, to Rs 5,00,000 (Rupees Five lakh only) 1 month before completion of internship, for a period of 14 months in favour of the Dean of the ESIC Institution in lieu of the amount, and original documents of the student would be retained by the Corporation pending the submission of Bank Guarantee; OR (ii) not furnish Bank Guarantee, as above, when original documents would be retained by ESIC till Bond conditions are met with, i.e. completion of service under bond or payment in lieu. The total obligation amount would not exceed Rs. 05 lakh at any stage.

**The provision of Bank Guarantee is subject to final outcome in various Writ Petitions pending in the Hon'ble High Courts.

Signed this 28 Day of NOVEMBER in the year 2022 by the bounden [REDACTED] and surety Mr. [REDACTED]

Signature

In the presence of Witness* [REDACTED]

(Name & Address with official seal)

ESIC MEDICAL COLLEGE & PGIMSR
ESIC HOSPITAL
K.K. NAGAR, CHENNAI-600 078

(Name & Address) [REDACTED]

Assistant/Deputy Director (Academics)
ESIC Medical College & Hospital
K. K. Nagar, Chennai - 78

**The provision of Bank G [REDACTED]
the Hon'ble High Courts.

Signature of bounden (Name & Address)

Aadhaar No. [REDACTED]

(Signature of Surety) Mr. [REDACTED]

Aadhaar No. [REDACTED]



ADVOCATE & NOTARY PUBLIC
GOVERNMENT OF INDIA
No.15, Dr. NATESAN ROAD 3rd LANE
CHENNAI-600 085, CELL: [REDACTED]

WHEREAS the Bounden (Mr./Mrs./Ms.) [REDACTED] has been selected to under go MBBS on the basis of merit Central/State/Stake Holder in ESIC Medical Education Institution "ESIC MEDICAL COLEGE & HOSPITAL, K. K. NAGAR, CHENNAI - 600078" for a period of 5 years.

AND WHEREAS the Corporation have agreed to incur the expenses on condition that after successful completion of the course of study the bounden shall serve any of the institution, of the Corporation or of ESI Scheme of the State Government, as the case may be, for a period of one year anywhere in India and also subject to the terms and conditions hereinafter appearing and the bouran and the surety/sureties have agreed to the same.

NOW the condition of the above written obligation is that in the event the Bounden discontinues the study or after completion of the MBBS/BDS Course of study to which he/she was selected, fails to serve the Corporation for period of one year, the Corporation shall (i) have the right to invoke the Bank Guarantee so furnished by the Bounden and sureties; OR (ii) retain original documents till Bond amount is paid in lieu.

The bond is legally binding on the bounden and the sureties. The above written obligation shall be void and of no effect in event of (i) invocation of Bank Guarantee OR (ii) payment of Bond amount, otherwise this shall remain in full force and effect.

PROVIDED further that the bounden and the surety/sureties do hereby agree that all sums found due to the Corporation under or by virtue of this bond shall be recovered jointly and severally from them and their properties movable and immovable as if such dues were arrears of land revenue under the provisions of the Revenue Recovery Act for the time being in force or in such other manner as the Corporation may deem fit.

PROVIDED further that during the tenure of study the Bounden shall be paid stipend in the internship year as per guidelines of Ministry of Health & Family Welfare, GoI, or as decided by the Corporation from time to time.

Signed this 28 Day of NOVEMBER in the year 2022 by the bounden [REDACTED] and surety Mr. [REDACTED] Signature [REDACTED]

In the presence of Witness* [REDACTED]
1.....
(Name & Address with official seal)

DEAN
ESIC MEDICAL COLLEGE & PGIMSR
ESIC HOSPITAL
K.K. NAGAR, CHENNAI-600 078

Signature of bounden (Name & Address)

[REDACTED]

Aadhaar No. [REDACTED]

2.....
(Name & Address)

Assistant/Deputy Director (Academics)
ESIC Medical College & Hospital
K. K. Nagar, Chennai - 78.

(Signature of Surety) Mr. [REDACTED]

[REDACTED]

Aadhaar No. [REDACTED]



ADVOCATE & NOTARY PUBLIC
GOVERNMENT OF INDIA
No.18, Dr. NATESAN ROAD 3rd LANE,
CHENNAI-600 095. CELL : 984011733

Provided further that it is not necessary for the Corporation to sue the bond holder before taking action on the surety/sureties, under this bond and the liabilities of the surety/sureties is Co-extensive with that of the Bounden and shall not be affected by the Corporation giving time or any other indigence to the bounden or by the Corporation varying of the terms and conditions herein contained,

Signed this 28 Day of NOVEMBER in the year 2022 by the bounden [REDACTED] and surety Mr. [REDACTED]

In the presence of Witness*

1. [REDACTED]
(Name & Address with official seal)

DEAN
ESIC MEDICAL COLLEGE & PGMSR
ESIC HOSPITAL
K.K. NAGAR, CHENNAI-600 078

Signature of bounden (Name & Address)

[REDACTED]

Aadhaar No. [REDACTED]

2. [REDACTED]
(Name & Address)

Assistant/Deputy Director (Academics)
ESIC Medical College & Hospital
K. K. Nagar, Chennai - 78.

(Signature of Surety) Mr. [REDACTED]

[REDACTED]

Aadhaar No. [REDACTED]

*Dean/Administrative officer of ESIC Medical Education Institution will sign as witness

** Proof of Residential Address of Bounden and Surety is to be obtained.



[REDACTED]
ADVOCATE
GOVERNMENT OF INDIA
No.15, Dr. MATESAN ROAD 3rd LANE,
CHENNAI-600 005, CELL: 8840117331