

## **10. APPLICATION PROCEDURE**

**10.1** Candidates seeking admission to the MBBS Course are required to apply in the prescribed form online which will be available on website of the department/college and upload the required documents on or before the last date prescribed for receiving applications. Shortlisted candidates as per eligibility criteria and marks obtained in NEET will be called for physical verification of original certificates on prescribed dates.

**10.2** Application fee will be Rs.500/- (Rs. Five hundred only) for all applicants except SC/ST/PwD/Women applicants for whom the fee will be Rs.250/- (Rs. Two hundred fifty only). The fee shall be paid online and is non-refundable.

**10.3** Applicant must upload self-attested copies of following documents as per applicability.

- a. Statement of marks of SSC.
- b. Passing certificate specifying the Date of Birth.
- c. Statement of marks of HSCE.
- d. School Leaving Certificate of last school attended.
- e. Statement of NEET marksheet.
- f. If the candidate is claiming seats reserved for UT of Dadra and Nagar Haveli & Daman and Diu, he/she must produce:
  - i. Domicile Certificate of Parents/Guardians (in case father and mother are not alive) issued by competent authority of Dadra and Nagar Haveli and Daman and Diu, as the case may be.
  - ii. Certificate showing that the applicant has continuously studied from Class 9<sup>th</sup> to 12<sup>th</sup> in any recognized school located in the territory of Dadra and Nagar Haveli and Daman and Diu, as the case may be, issued by the Principal/Head Master of the respective school.
- g. Caste Certificate for SC/ST/OBC in prescribed format from the competent authority of Dadra and Nagar Haveli and Daman and Diu, as the case may be.
- h. Non Creamy Layer certificate in case of applicant belonging to OBC issued by competent authority, of Dadra and Nagar Haveli and Daman and Diu.

i.

Economically Weaker Section (EWS) certificate issued by competent authority of Dadra and Nagar Haveli and Daman and Diu, as the case may be, for candidates applying under EWS category.

- j. Dependent Certificate issued by the competent authority of Dadra and Nagar Haveli and Daman and Diu, as the case may be, in case of those who are claiming guardianship of the applicant.
- k. Disability Certificate from Disability Assessment Board of Dadra and Nagar Haveli and Daman and Diu, as the case may be, in case of differently abled candidates.