

6. APPLICATION PROCEDURE

Before filling the on-line application form, read the information booklet and instructions for filling on-line application form etc. very carefully.

You should be very careful in filling-up the on-line application form. If any lapse is detected during the scrutiny, your candidature will be rejected even if you come through the final stage of admission process or even at a later stage.

Candidate should be very careful in filling-up the on-line application form and must ensure fulfillment of the eligibility criteria etc. at the level of concerned College/University. If at any stage he/she is found non-eligible for admission to the allotted course, his/her candidature is subject to rejection even if he/she comes through the final stage of admission process or even at a later stage.

IMPORTANT: HAND WRITTEN / TYPED / PHOTOSTAT COPIES / PRINTED APPLICATION FORM / SCREEN PRINTOUT WILL NOT BE ENTERTAINED.

Follow the steps as given in "Instructions to fill up on-line application form" available at the website.

Note the ID and password for further steps. Keep it safe and confidential.

CONDITIONS APPLIED ON APPLICATION FORM AND THE DOCUMENTS REQUIRED AT THE TIME OF JOINING

Print and preserve 2 copies of the application form filled on-line along with the following documents compulsorily with you:

1. NEET 2023 Score Card
2. Allotment Letter
3. Mark sheet of 10+2 (senior school certificate examination) or its equivalent
4. Date of Birth Certificate: 10th class mark sheet / certificate or any other equivalent certificate showing the date of birth
5. Mark sheet of secondary examination (10th class)
6. Mark sheets of Class 11 bearing Biology as one of the subjects (if passed in more than one attempt, all mark sheets are required)
7. Mark sheets of Class 12 bearing Biology as one of the subjects (if passed in more than one attempt, all mark sheets are required)
8. **Certificate/ Document providing your eligibility as selected by you at the time of filling on-line application form- (I to XI) - as given under serial 3 under other eligibility criteria in the information booklet**
9. Copy of photo ID (driving licence / PAN card / Voter ID / Govt. or PSU card / School ID card / 12th class examination admit card / Aadhaar card)
10. Valid Caste certificate, sub-category certificate, if applicable
11. Domicile certificate, if applicable
12. 4 Passport size photo same as affixed on application form
13. Valid PwD certificate issued by 16 centers designated by MCC for NEET 2023, if applicable
14. Valid WDP / WPP certificates, if applicable
15. Valid EWS certificate, if applicable
16. Bond / Bank Guarantee as per the applicable Proforma
17. Proof regarding family annual income less than INR 2.5 lacs, if applicable

Additional documents for candidates applying for NRI seats

18. If the Sponsor NRI/OCI/PIO is currently residing in India, a proof in the form of certificate issued by the Indian embassy in the concerned Country/Ministry of external affairs, Government of India for this purpose is essential alongwith undertaking in the prescribed **Proforma-3** on non-judicial stamp paper of Rs. 50/- executed by Sponsor NRI /OCI/PIO and duly notarized.
or
If the Sponsor NRI/OCI/PIO is residing outside India, a duly notarized undertaking in the prescribed **Proforma-4** executed by the sponsor and notarized by the Notary Public of the foreign country where the sponsor resides being submitted by the sponsor, it be treated as sufficient as to the factum of the residence of the sponsor. **NRI undertaking must have been issued on or after date of NEET 2023 examination i.e. 07.05.2023.**
19. Father/Mother/Guardian shall also submit an undertaking regarding relationship between Sponsor and candidate in **Proforma-5** alongwith the address of parents and local (Indian) guardian.
20. Address proof of parents and local (Indian) guardian

The respective colleges will ensure the NRI status of the candidates at their own level.

Candidates will be required to submit this print copy of the application form (duly completed in all respects) at the time of reporting at the specified place OR allotted medical / dental college (as per direction given by the Admission Board), failing which their candidature shall be rejected / they will be disqualified without any further correspondence.

In case you have any difficulty while filling on-line application form, send email to Helpline at **rajugneet2023@gmail.com** or contact between 2.00 pm and 7.00 pm at the mobile number available at the website.

ELIGIBILITY DECLARATION BY CANDIDATES

Before filling application form candidate must ensure that he/she also has obtained minimum qualifying marks in each subject and passed in theory as well as practical examination individually (Physics, Chemistry and Biology/Biotechnology) and English, and also have qualifying percentile in NEET UG 2023.

Candidate should ensure his/her eligibility etc. and that the declaration made by the candidate in the format of application regarding his/her eligibility is correct in all respects. Candidate will be liable for any legal action and / or punishment as may be deemed fit by the Admission Board in case it is found that he/she has furnished incorrect information or made false declaration regarding the eligibility at any stage or suppressed any information.

7. CHOICE FILLING

The guidelines and requirements for choice filling will be available with publication of seat matrix. Candidates must fill their choices, very carefully, based on the seat matrix and corresponding fee structure.

If a candidate does not submit his/her choice till the specified date and time, he/she will lose chance of participation in the on-line allotment process. The choices are required to be filled very carefully as the choices filled shall be final for on-line allotments.

8. ALLOTMENT OF SEATS

The allotment of seats shall be conducted strictly in accordance with the merit list prepared on the basis of All India Merit in NEET 2023 (of NEET 2023 qualified and State registered candidates), the order of choices / options filled in by the candidates in the application form (**Candidates are advised to fill the choices very carefully after referring the Fees displayed at the time of choice filling and also College Information Sheet of the respective college**).

Round 3 of State NEET UG (Medical/Dental) Counseling 2023 shall be held off-line.

The allotment shall be processed based on the merit corresponding to following minimum percentile obtained in NEET 2023 for all categories (as per NMC guidelines) and the order of choices / options filled in by the candidates in the on-line form.

As per the press release dated 13.06.2023 by National Testing Agency:

Category	Percentile in NEET 2023
GEN, EWS	50th percentile and above (137 marks and above)
GEN PwD, EWS PwD	45th percentile and above (121 marks and above)
OBC, MBC	40th percentile and above (107 marks and above)
SC	40th percentile and above (107 marks and above)
ST	40th percentile and above (107 marks and above)
ST-STA	40th percentile and above (107 marks and above)
PwD of SC/ST/ST-STA/OBC/MBC category	40th percentile and above (107 marks and above)

SELECTION OF STUDENTS

- i. The selection of students to a Medical / Dental College shall be based solely on the All India merit of the candidate through NEET 2023.
- ii. To be eligible for MBBS & BDS Admissions 2023, the candidate must have fulfilled the eligibility criteria as mentioned in this booklet.
- iii. The eligible qualified candidates in the NEET 2023 will be admitted in the order of merit for the general as well as reserved seats excepting the seats belonging to the category of the sub-clause 'e' of clause-5 (regarding defence/paramilitary wards) in which case it would be priority-cum-merit.

The allotment of seat to a candidate shall remain provisional till verification of original documents, eligibility and fulfilment of medical fitness criteria, at the allotted college.

A candidates will be deemed to have joined an institution once his/her original documents are submitted, reported physically at the allotted institution and have deposited the requisite fee.